

**Subject:** Re: Letter of support process  
**From:** Amanda Kainer <amanda.kainer@lacity.org>  
**Date:** 06/22/2018 01:17 PM  
**To:** Moises Gomez <moises@lani.org>  
**CC:** Rebecca <rebecca@lani.org>

Hi Moises,

Thank you for following up! The meeting is held at 6:30pm at the Congregational Church of Christian Fellowship at 2085 S Hobart Blvd, Los Angeles CA 90018. I reviewed the project materials. Also provide a site plan showing where the play area will be located on the plaza and the materials of the fencing. In regards to your questions about design, the Board will be providing comments about compatibility of the design and materials of the fencing with the existing character of the historic district, but I think it will be understood that the color and materials of the equipment will be differentiated. Following the Board consultation I can provide a letter of support.

I'm in the process of preparing the agenda and will email it to you by the end of the day!

Thank you,  
Amanda

On Fri, Jun 22, 2018 at 1:12 PM, Moises Gomez <[moises@lani.org](mailto:moises@lani.org) <mailto:moises@lani.org>> > wrote:

Hello Amanda,

Attached is the information you requested for your boards review prior to Wednesday's meeting.

I will bring copies with me with a short narrative for Wednesday's meeting.

Moises Gomez

BLQ BID Program Manager

Los Angeles Neighborhood Initiative

800 Figueroa St., Ste. 970

Los Angeles, CA 90017

(213) 627-1822 x13

(323) 200-9132 mobile

(213) 627-1821 fax

Re: Letter of support process

[moises@lani.org](mailto:moises@lani.org) <<mailto:moises@lani.org>>

<http://blqbid.org> <<http://blqbid.org/>>

[www.lani.org](http://www.lani.org) <<http://www.lani.org/>>

From: Moises Gomez  
Sent: Thursday, June 14, 2018 10:29 AM  
To: 'Amanda Kainer' <[amanda.kainer@lacity.org](mailto:amanda.kainer@lacity.org) <<mailto:amanda.kainer@lacity.org>> >  
Cc: Rebecca <[rebecca@lani.org](mailto:rebecca@lani.org) <<mailto:rebecca@lani.org>> >  
Subject: RE: Letter of support process

Hello Amanda,

Yes I am available to attend the meeting on June 27th to present the project to the board.

I will prepare the materials, site plan and conceptual drawings you need before the meeting so the board can look over the project before the presentation on June 27th.

Yes, the letter of support is for an "Adopt a Median" application and we have already received an approval on the grant from Kaboom! with consultation from Council District 10. We are reaching out to you after council representatives requested that we get additional letters of support to strengthen our application.

I do have one comment in regards to the guidelines stipulated in the Preservation Plan specifically the compatibility of the design and construction. The musical installations and fencing will not match the wrought iron benches and clock which we installed in the plaza but the design and color of the equipment and fencing will match the existing elements of the plaza and improve the aesthetic of the space. We can discuss it in detail if there are any additional questions regarding the project.

Sincerely,

Moises Gomez

BLQ BID Program Manager

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From: Amanda Kainer <[amanda.kainer@lacity.org](mailto:amanda.kainer@lacity.org) <<mailto:amanda.kainer@lacity.org>> >  
Sent: Wednesday, June 13, 2018 10:57 AM  
To: Moises Gomez <[moises@lani.org](mailto:moises@lani.org) <<mailto:moises@lani.org>> >  
Cc: Rebecca <[rebecca@lani.org](mailto:rebecca@lani.org) <<mailto:rebecca@lani.org>> >  
Subject: Re: Letter of support process

Good morning Moises,

Thank you for sending more information about the proposed Plaza de Musica. Per the HPOZ Ordinance, we would schedule your project at a Board meeting in order to give the Board members an opportunity to comment and review the project. Harvard Heights - Western Heights meetings are held on the 2nd and 4th Wednesday of each month at 6:30 pm. If you are available for the next meeting on June 27th then I can agendize your project.

For the Board meeting it would be helpful if we had more specific information about the project for the Board to review. Can you provide a site plan showing the location of the proposed play area on the transit median, materials of the fence, spec sheets of the play equipment? The Board members will be likely interested in the details fencing as they should be compatible with the materials and design of the historic district. Chapter 12 of the Harvard Heights Preservation Plan <https://preservation.lacity.org/files/Harvard%20Heights%20PP.pdf> entitled "Public Realm: Alleyscapes, Parks & Public Buildings" is the chapter that pertains the guidelines for your project.

To clarify, the requested letter of support is to 'Adopt a Median' for the playground? Your organization has already received the grant from Kaboom! ?

In regards to the Letter of Support, my supervisor recommended we need to discuss the protocol and specifics with the Director of Historic Resources. So, I will get back to you soon about the letter.

Let me know if you have any questions!

Sincerely,

Amanda

On Tue, Jun 12, 2018 at 10:48 AM, Moises Gomez <[moises@lani.org](mailto:moises@lani.org)> wrote:

Hello Amanda,

It was a pleasure to speak with you earlier today.

So as we discussed on the phone, I am the Program Manager in charge of the Byzantine Latino Quarter Business Improvement District <<http://blqbid.org/main/>> and I wanted to request some assistance from the Harvard Heights HPOZ for the Plaza de Musica project that we are currently working on.

The BLQ BID maintains the Pico/Normandie Transit Plaza <<https://goo.gl/maps/P67QS72t3Ds>> and we are seeking the necessary letter of community support to demonstrate to LA Council District 10 that there is support for the project as well as including the letters to our "Adopt a Median" application which will be submitted to the City of LA Office of Beatification. The BID would install and maintain a set of interactive musical elements in the plaza as a way to improve and enhance the plaza as a social and community space on the BID.

How do you recommend we start the process? Does the HPOZ have a formalized procedure for these request and if so where should I begin?

I Have attached a conceptual rendering of the installation for your review and we like to start the process of getting a letter from the HPOZ. Funding for the installation will be provided by a grant by Kaboom! with support from Mayor Garcetti's office. I am available to attend any meeting or hearing that may be require in order to help facilitate the approval process.

If you have any question please feel free to reach out to me via the contact methods provided below.

Sincerely,

Moises Gomez

BLQ BID Program Manager

Los Angeles Neighborhood Initiative

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<<http://www.lacity.org/>>

Amanda Kainer, Planning Assistant

Department of City Planning

Office of Historic Resources, HP0Z Unit

T: 213-847-3647

E: [amanda.kainer@lacity.org](mailto:amanda.kainer@lacity.org) <<mailto:amanda.kainer@lacity.org>>

221 N. Figueroa Street, Suite 1350 <<https://maps.google.com/?q=221+N.+Figueroa+St.,+Suite+1350,+Los+Angeles,+CA+90012&entry=gmail&source=g>>

Los Angeles, CA 90012 <<https://maps.google.com/?q=221+N.+Figueroa+St.,+Suite+1350,+Los+Angeles,+CA+90012&entry=gmail&source=g>>

Planning Staff for:

Harvard Heights

Western Heights

Sunset Square

Spaulding Square

Hollywood Grove

Whitley Heights

Melrose Hill

For more information on the HPOZ Program, visit

<http://www.preservation.lacity.org/hpoz> [<http://www.preservation.lacity.org/hpoz>](http://www.preservation.lacity.org/hpoz)

We encourage you to complete the HPOZ Initial Screening Form, which can be filled out online at: <http://preservation.lacity.org/hpoz/initial.screening.checklist> [<http://preservation.lacity.org/hpoz/initial.screening.checklist>](http://preservation.lacity.org/hpoz/initial.screening.checklist)

I am available for general questions via telephone during my office phone hours on Monday and Friday mornings between 9 am and 10 am.

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Amanda Kainer, Planning Assistant

Department of City Planning

Office of Historic Resources, HPOZ Unit

T: 213-847-3647

E: [amanda.kainer@lacity.org](mailto:amanda.kainer@lacity.org) [<mailto:amanda.kainer@lacity.org>](mailto:amanda.kainer@lacity.org)

221 N. Figueroa Street, Suite 1350 [https://maps.google.com](https://maps.google.com/?q=221+N.+Figueroa+St.,+Suite+1350,+Los+Angeles,+CA+90012&entry=gmail&source=g) [/?q=221+N.+Figueroa+St.,+Suite+1350,+Los+Angeles,+CA+90012&entry=gmail&source=g](https://maps.google.com/?q=221+N.+Figueroa+St.,+Suite+1350,+Los+Angeles,+CA+90012&entry=gmail&source=g)

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Sunset Square

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For more information on the HPOZ Program, visit <http://www.preservation.lacity.org/hpoz>  
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—Attachments:

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